



The Renaissance Companies invites you to be part of our team and culture!

As a Renaissance Project Engineer you will assist and provide oversight of projects while adhering to established safety and quality programs for a timely and successful project completion. Renaissance Project Engineers maintain professional working relationships with owners, architects, engineers, subcontractors and co-workers. Project Engineers must have a sense of urgency and ability to multi-task, but not compromise the safety of anyone.

Renaissance Companies culture requirements:

- Listen first, talk second
- Open and effective communicator
- Innovative
- Problem solver
- Sense of urgency to get things done
- Consider our profession challenging and fun
- Value the success of your team first
- Be a contributor

Project Engineer responsibilities shall include:

- Support Project Manager and Superintendent(s)
- Manage RFI process including the distribution, logging and progress tracking of the RFI process ensuring timely processing so as not to delay progress of the work.
- Manage submittal process including distribution, submittal review to insure conformance with project requirements, logging and progress tracking of the RFI process ensuring timely processing so as not to delay progress of the work.
- Create and distribute meeting minutes for project owner, subcontractor and safety meetings including timely distribution to appropriate team members.
- Maintain and update the project schedule weekly.
- Maintain project document log and insure that most current design documents are being incorporated into project construction.
- Utilize VDC/BIM technology to help coordinate between project team members (design team, subcontractors, owner).
- Manage the closeout process including as-builts, operation and maintenance manuals, warranties and other project and job specific required items.

Qualifications:

- Education - It is preferred to have a four (4) year construction related degree or equivalent technical training.

Should you feel that you would like to apply for this position to be part of the Renaissance Companies culture and experience and also as a member of the Renaissance Companies Team, please submit your resume, project experience, and a copy of certifications to safety@renaissancecos.com. Please log on to our website to learn more about The Renaissance Companies at www.renaissancecos.com. Thank you.

| 8925 E. Pima Center Pkwy, Suite #205 | Scottsdale, AZ | 85258 |

| T: 480.967.0880 | F: 480.967.0879 | www.renaissancecos.com |

| AZ ROC 111575 B-01 | AZ ROC 291372 KB-01 | CSLB 992976 |