RENAISSANCE COMPANIES

Project Estimator

The Renaissance Companies invites you to be a part of our team and culture! The ideal candidate is a construction professional who is capable of performing various estimating/preconstruction tasks. The Project Estimator will think creatively and strategically to generate value for the client. This position plans, leads, and coordinates, all activities associated with the overall budgeting, bidding, and buyout of a construction project. This position analyzes all project documents to determine the overall estimated cost of a project and is involved with projects throughout the planning, designing, and construction phases.

Project Estimator Responsibilities includes:

1. Bid solicitation with local sub-contractors, suppliers, and trade groups
2. Review project specifications, drawings, and attend pre-construction meetings to understand the scope of work and required contents of estimate.
3. Responsible for advanced quantity surveys and quantification of select subcontractor trades
4. Review and incorporate historical data from purchase orders, subcontracts, productivity reports, etc., into unit and man-hour figures.
5. Conduct post-bid and pre-buy meetings and negotiation/scope review meetings
6. Write Subcontracts, Purchase Orders and Owner Contracts and responsible for follow-up until executed
7. Once construction documents are released, work with Architects, Owners, and Engineers to formulate accurate and complete budgets
8. May be required to prepare conceptual budgets (site work and buildings)
9. Work with the Project Management department during the pre-bid and buyout stage of each project to ensure that the needs of the office and field staff are being addressed
10. Foster positive internal relationships with project teams
11. Develop and maintain positive relationships with owner, architect, subcontractors, and suppliers.
12. Attend meetings as directed with architect and/or owner to gather and disseminate information regarding projects.

Qualifications:

- Bachelor's Degree - preferably in Building Construction Science, Construction Management, or Civil Engineering
- Experience with conceptual estimating for project budgeting & negotiating/writing of subcontracts/purchase orders
- Experience with projects ranging from $1 million to $75 million
- Project Management or field experience preferred
- 3D modeling (Preferred.)
- Excellent computer skills, knowledge of On-Screen Take Off, Building Connected, Bluebeam, and Proficiency in MS Office Suite.
- Understanding of CSI, Uniformat, and Masterformat.
- Excellent oral and written communication skills.
- Ability to build relationship with owners, architects, engineers, subcontractors that lead to positive outcomes.
- Excellent team player.

Please submit your resume and project experience to contact@renaissancecos.com

8925 E. Pima Center Pkwy, Suite #205	Scottsdale, AZ	85258
T: 480.967.0880	F: 480.967.0879	www.renaissancecos.com
AZ ROC 111575 B-01	AZ ROC 291372 KB-01	CSLB 992976